



ST. CLAIR SURF LIFESAVING CLUB

Club Vehicle Use Policy

Background

This policy addresses the use of all St Clair Surf Life Saving clubs roadworthy vehicles to ensure that they are used in a safe and responsible manner. It is up to the St Clair Surf Life Saving Executive Committee to police this policy and ensure that its integrity is upheld.

Drivers

All drivers of club vehicles must hold a current full New Zealand driver's license and be over the age of 21. Documentation must be presented to the Executive Committee to confirm eligibility if requested. All people who wish to drive a Club Vehicle must fill out a Driver Declaration Form (see Appendix 1.0)

It is the Drivers responsibility to ensure that the conditions of use are met and if the conditions are not satisfied the driver is to be held responsible.

Drivers of club vehicles must always obey all New Zealand road rules and obey the law. Drivers found not doing so will be disciplined at the discretion of the Executive Committee.

Conditions of use

When a club vehicle is used the following must be done and obeyed:

- Log book filled out appropriately, this means entering kilometres before and after use
- Vehicles left in a clean state and all rubbish removed
- The fuel tank be filled up upon completion of use or an arrangement made with the Executive Committee to cover fuel costs
- When a club vehicle is used for training, local competition use and for transporting club members around town there is no hire fee
- When a club vehicle is used to attend competitions or club activities in the South Island outside of the Otago region there is a hire cost of \$75 per day to cover maintenance costs
- When a club vehicle is used to attend competitions or club activities in the North Island there is a hire cost of \$100 per day to cover maintenance costs
- When towing Club Gear Trailers or transporting club gear it is the drivers responsibility to ensure that all gear and trailers are secured adequately and safely



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Hiring

There is no private hiring or use of club vehicles except with written permission from the Executive Committee.

St Clair S.L.S.C. Executive Committee

November 2016



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Appendix 1: Driver Declaration

Drivers Name	
Drivers Licence Number	
Drivers Birth Date	
Drivers Email Address	
Drivers Mobile Number	
I understand as the driver of St Clair Surf Life Saving Club Vehicles that I am responsible for meeting the requirements outlined in the Club Vehicle Policy and if these are found to be broken I am liable to the Executive Committee for any cost incurred.	
Drivers Signature	
Club Chair Signature	
Date Entered	
The St Clair Surf Life Saving Executive Committee reserves the right to refuse the use of Club Vehicles to any person/s.	